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Minutes of the Creekwood Property Owners Association Board of Directors Meeting  
September 12, 2012

The meeting was called to order at 6:40 PM

Board members Present:            Brian Horton, President  
   Paulette Standard, Unit II Representative  
   Carole Stegman, At Large  
   Kathy Smith, Unit III Representative  
   Donald Stutsman, Secretary

#### OPEN ISSUES

President Horton opened the meeting asking about an attorney review of new state laws concerning Home Owners and Property Owners Associations.

Carole Stegman stated she had been in contact with a resident attorney, Nancy Hamad and Ms. Hamad stated she would review the requirements and get back to Carole, to date this has not occurred. Carole stated she would again contact Ms. Hamad. The matter remains OPEN.

President Horton asked the status of getting estimates for reusable signs for the association. Carole Stegman stated she had been in contact with a local San Antonio sign company (Fast Signs) and their estimate for the desired signage was \$440.00. Carole stated she also contacted an out of state sign maker (Speedy Signs) and the estimate they provided was \$215.00 to \$300.00. Paulette Standard made a motion to accept the Speedy Signs bid. The motion was seconded by President Horton and by unanimous approval the signs will be ordered from Speedy Signs.

President Horton discussed the 2012 Annual meeting saying the best available date would be 27 October 2012. President Horton motioned that the meeting be scheduled for that date to begin registration at 11:00; hold the meeting from 11:30 – 12:30; and have a community lunch beginning at 12:30. Carole Stegman seconded the motion which was unanimously approved. Discussion was also had regarding possible

locations for the annual meeting in the event of inclement weather. A suggestion was made that the Board should look into the possibility of holding the meeting at the Party Ranch on Highway 45 just west of the neighborhood entrance. Kathy Smith stated she would inquire into this possibility and ensure the Party Ranch could accommodate the meeting under inclement weather conditions.

The following assignments were made:

Carole Stegman will take care of obtaining center pieces for the meeting tables.

Paulette Standard will arrange for catered lunch for at least 75 persons.

Don Skrovan and David Brown will arrange for pickup and return of tables and chairs as required.

Carole Stegman and Paulette Standard will operate the check-in table.

President Horton discussed having a hayride for the children of the neighborhood saying volunteers would be required to provide a truck and appropriate trailer for the activity. Kathy Smith volunteered to ask Gurney King to volunteer to pull the hay wagon and she would check into possible rental of hay for the event. President Horton stated he would send an email to the neighborhood asking for volunteers to assist with the function.

President Horton recommended the Board reestablish door prizes for attendees as had been the standard in years past, in the amounts of one fifty dollar and two twenty-five dollar prizes. Additional discussion was had regarding having a pumpkin carving contest with first, second and third place winners.

President Horton asked how real estate matters were handled and Carole Stegman stated all real estate issues are presently handled for the association by Anne Kelly. Carole also suggested Anne Kelly be reimbursed for her time and materials used. The suggestion received general consensus upon determining the process involved in the activity.

President Horton suggested an additional meeting of the Board on 1 October 2012 to finalize planning for the Annual Meeting.

## NEW BUSINESS

No new business was brought to the floor.

## ADJOURNMENT

There being no further business to discuss, a motion to adjourn by Carole Stegman, seconded by Paulette Standard; the meeting was adjourned at 7:52 pm.